

For Office Use Only. Project: \_\_\_\_\_



**County of Lexington, Community Development Department, Landscape**

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## Landscape Plan Checklist

A completed checklist should be submitted with each application. Applicants shall indicate compliance with standards by checking the box adjacent to the standard. Failure to comply with standards may result in rejection of application and/or delay of landscape plan review.

**Plan Format & General Standards** (*check if provided; indicate NA if not applicable*)

- Completed application for Zoning and Landscape review
- Sheet size should be 24" x 36", black and white drawing in plan view.
- Permissible scale for plan are engineer scales 1" = 10', 20', 30', 40', 50', 60' or 100'. Architectural scales are not acceptable.
- Title block shall be in the lower, right-hand corner of the plan. The title block shall contain plan type; project name; gross acreage; developed acreage; street name; address (if applicable); tax map number, and date of preparation.
- Provide a 3"x4" blank area above title block for approval stamps.
- Label company name, preparer name, address, and phone number of plan preparer (e.g., surveyor, engineer, architect, landscape architect, etc.) near the title block.
- Provide north arrow, graphic scale/verbal scale/RF scale in close proximity to each other.
- Provide a vicinity map in the same orientation of plan showing subject property, north arrow, scale (or labeled "not to scale"), and adjacent thoroughfares within a one mile radius of site.
- Show and label existing and proposed buildings/structures and respective size.
- Distinguish existing trees/trophy trees and proposed mitigation trees. Identify tree protection.
- Show and label wooded areas/buffers/corridors to be preserved and method of protection.
- Show and label required and provided open space.
- Show and label landscape plants with common name and size or provide adequate legend.
- Provide a landscape plant list indicating common and scientific name, plant spacing, size specifications.
- Show current and proposed property boundaries/lot lines. Label distances, bearings, and curve data as appropriate.
- Show and label existing/proposed topography at two-foot contours referenced to sea-level datum, and include a copy of the grading plan/stormwater sheet.
- Identify location of all existing and proposed walls/fences and stormwater devices (including ponds).
- Show and label private drives, fire lanes, driveways, R.O.W., and/or easement widths.
- Show existing and proposed utilities and associated easements, dimension easement widths. Show and label Fire Department connections, fire hydrants, all utility cabinets, and other associated utility structures.